



**DEPARTMENT OF THE AIR FORCE
1 00TH AIR REFUELING WING (USAF)
ROYAL AIR FORCE MILDENHALL, UNITED KINGDOM**

18 March 2022

MEMORANDUM FOR ALL RAF MILDENHALL PERSONNEL

FROM: 100 ARW/CC

SUBJECT: COVID-19 Commander's Directives

All personnel are required to follow UK guidance, unless the guidance stated below is more restrictive. COVID information is available at <https://www.gov.uk/coronavirus>,

Health Protection Condition. All personnel shall observe current HPCON requirements.

DoD Stop Movement/Official Travel: Conditions based criteria still apply for all PCS and TDY travel. Unrestricted PCS/TDY travel only when both locations are approved. See the following links to verify travel conditions. Unvaccinated personnel require SecAF approval for all official travel.

- https://mypers.af.mil/app/answers/detail/a_id/47788 (DoD Installation Travel Restrictions)
- https://mypers.af.mil/app/answers/detail/a_id/46605 for PCS/TDY and ETP/waiver requirements.

Leave and Liberty Travel Approval Authorities

- Travel for fully vaccinated members is IAW AFI 36-3003.
- Travel outside England for members who are not fully vaccinated, as well as all travel to or through a UK defined "red country," must be approved by the unit commander.
- Regardless of vaccination status, all uniformed members shall review travel plans with their approval authority. Emphasis will be placed upon current COVID rates at travel destination, traveler's vaccination status or documented recovery from infection, self-monitoring of COVID symptoms and self-isolation procedures, recent close contacts, risk of severe illness due to COVID, and recent travel to locations with high or increasing COVID rates.
- DOD civilian personnel must accomplish a pre-travel risk assessment for official travel.
- Supervisors of civilian employees shall discuss leave plans which may result in mission impact to their work centers upon their return.
- 352 SOW personnel will adhere to 352 SOW guidance.

Travel/Testing/Quarantine Requirements

- Non-fully vaccinated Active Duty/family/DoD Civilian personnel on official travel from the US must quarantine for 10 days starting the day after arrival.
- All travelers arriving in the United Kingdom from an overseas location, regardless of duty status or vaccination status, shall follow UK guidance for testing and quarantine.
- Exceptions to testing or quarantine will be approved on a case-by-case basis by the 100 ARW/CC or 352 SOW/CC.
- <https://www.gov.uk/guidance/travel-to-england-from-another-country-during-coronavirus-covid-19>
- Refer to Attachment 1: UK Travel Requirement Table

Masks and Social Distancing.

- While the local COVID-19 Community Level remains at a medium or low assessment level, masks are optional for all personnel on RAF Mildenhall. Individuals must follow more rigorous workplace mask mandates when commanders and supervisors determine that it is required to protect health and safety in the workplace, such as mask wearing by health care workers.

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- When masks are required, the below exceptions to the mask wearing requirement still apply:
 - In your home or dorm room
 - Alone in a private office with a closed door
 - During physical fitness activities
 - When necessary to reasonably accommodate a religious belief
 - When an individual is alone in a vehicle or sharing the vehicle only with household members
 - When use substantively interferes with the proper wear and use of personal protective equipment necessary for the accomplishment of one's military duties
 - When executing primary aircrew duties
 - For brief periods of time when eating and drinking
 - When clear or unrestricted visualization of verbal communication are essential to safe and effective operations
 - When mask is required to be lowered briefly for identification or security purposes.
- Contact your primary care provider if you feel that you have a condition that prevents you from complying with mask wear requirements.

Restriction of Movement (ROM). Quarantine, isolation, and ROM directives are valid military orders. Military members who are directed to quarantine or self-isolate by this directive, their squadron commander, NHS, or the 48 MDG may be subject to administrative or disciplinary action for violations.

- Units shall facilitate provisioning members during their quarantine/isolation period.
- While in self-isolation or quarantine, you may not leave your home, barracks room, or lodging except for testing, urgent medical appointments, or in the case of an emergency. Exceptions are below.

Isolation Guidance

- If you develop COVID-19 symptoms, do not report for duty and inform your chain of command. If symptoms continue for more than 24 hours, or if directed by your chain of command, accomplish a COVID test.
- In the event of a negative test but symptoms remain contact your chain of command for guidance.
- In the event of a positive test result:
 - Service members will isolate and other government personnel will remain out of the workplace.
 - Inform your CoC, and contact the MDG appointment line, DSN 226-8010 (01638 52 8010) or the Emergency Room, DSN 226-4226 (01638 52 4226), after hours, weekends, or holidays to be evaluated for further COVID-19 testing.
 - Isolation can end and you can return to the workplace after 5 days if:
 - No COVID symptoms are exhibited, OR
 - Your symptoms are improving and you do not have a fever, shortness of breath, or severe fatigue.
 - **NOTE: No one should enter installation buildings until the above criteria are met, unless needed for urgent medical care.**
 - If a high temperature exists after 10 days or symptoms are not improving or getting worse, contact chain of command and also seek medical advice.
 - **DoDEA students may return to school and related activities IAW DoDEA operational guidelines and protocols.**

Quarantine Guidance

- **Close contact is defined as spending 15 minutes or more within 6 feet over a period of 24 hours, starting 2 days before the COVID positive individual's symptoms started or test was performed**

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if they didn't have symptoms.

- All personnel must wear a mask in the workplace for 10 calendar days from the date of being identified as a close contact, regardless of vaccination status.
- Service members must quarantine for 5 days and all other personnel must remain out of the workplace for 5 days from date of exposure unless you have received a booster dose or completed the primary series of COVID vaccine less than 6 months ago (less than 2 months for Johnson & Johnson).
- Symptomatic personnel follow the isolation guidance above.
- All installation children's programs (e.g, Child Development Center, Child Youth Programs) will follow CDC guidance in determining close contact interactions.
- Travel quarantine exceptions: personnel required to quarantine due to travel AND staying in on-base facilities are authorized to exercise outside for a maximum of one hour per day. Individuals are not permitted to leave the installation, enter any buildings, attend gatherings or events, and must maintain social distancing.

Reporting Requirements.

- All personnel who test positive for COVID-19 to include at an off-base facility/at home or are notified by host nation authorities that they are a close contact must report this to their flight leadership and Unit Health Monitor within 1 hour. UHMs will conduct contact tracing within the applicable work center only Individuals who test positive via Lateral Flow Device (LFD) tests must also report test results/kit serial number to the UK via <https://www.gov.uk/report-covid19-result>.
- Units will accomplish enhanced cleaning and disinfection of all work centers occupied by a COVID positive member.
- PCR confirmation of positive LFD results in symptomatic individuals is not required nor performed by the 48 MDG. PCR confirmation is available from the NHS if the member desires.
- Unit Health Monitors will transmit required data elements via encrypted email and provided template to RAF Public Health by the end of the duty day.
- Personnel are responsible for reporting positive test results from their dependents to facilitate close contact tracing.

Telework.

- Telework and split/staggered shift scheduling remain the discretion of the unit commander. Telework shall not be authorized if it reduces mission or if it degrades customer service(s).

Please direct questions to the 100 ARW Front Office at DSN 314-238-0100 during normal duty hours or the 100 ARW Command Post after hours at DSN 314-238-0100 or email at 100arw.cce@us.af.mil.

GENE A. JACOBUS, Colonel, USAF
Commander

2 Attachments:

- 1) UK Travel Requirement Table (CAO 28 Feb 22)
- 2) Unit Health Monitor COVID Positive Report (CAO 4 Feb 22)

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